

COMMERCIAL AND RESIDENTIAL SERVICE

SERVICE DESCRIPTION	ON-SITE	REMOTE	MY OFFICE
INSTALLATIONS			
Basic PC Setup	✓		
Install software	✓	✓	
Install Memory	✓		
Install Graphics/ Sound Card	✓		
Install Internal Hard Drive			✓
Install Operating System			✓
Install Wired / Wireless Router			✓
Install Peripheral: Printer/ Scanner/ Digital Camera	✓		✓
Setup VOIP Phone (Home)	✓		
Setup High Speed Internet	✓		
Synchronize Smart Phone	✓		✓
Configure E-Mail Client / Account		✓	✓
Setup E-Mail / Exchange Server Account	✓	✓	✓
Setup External Hard Drive	✓		✓
Setup Security Device	✓		✓
REPAIR			
Diagnose Hardware/ Software Issues Only	✓		✓
PC Tune-Up and Diagnostic	✓	✓	✓
Security Package (includes AntiVirus Software)	✓		✓
Create Repair Disc	✓		✓
System Restore	✓		✓
Virus/ Spyware/ Adware Diagnostic and Removal			✓
Create System Image, Storage Included	✓		✓
Repair Operating System			✓
Hourly Labor Charge (on site: minimum. 1 hr. - 1/4 hr. increments) \$95 (1 hr)	✓	✓	
Any Server OS Maintenance	✓		✓
CUSTOMER CARE			
Business Network Evaluation (Free)	✓		
Computer or Laptop Delivery (Free)	✓		
Initial Technology Consulting for Business or Home	✓	✓	✓

- ❖ Additional Services are available. Call for Details and Quote.
- ❖ In Office services are priced at a flat rate. Parts not included and conditions apply.
Call for details